

CITY OF JEFFERSON
PARKS & RECREATION
BUDGET REQUEST AND JUSTIFICATION FORM

	FY2010 ACTUAL	FY2011 BUDGET	FY2012 BUDGET	% ADJ. CHANGE
EXPENSES				
Operating:				
Personal Services and Employee Benefits	\$ 628,551	\$ 672,371	\$ 746,666	11.05%
Purchased/ Contracted Services	199,111	207,142	239,216	15.48%
Supplies	334,285	332,750	345,650	3.88%
Total Operating	1,161,947	1,212,263	1,331,532	9.84%
Capital Outlay	-	-	-	
Total Overall Expenses	\$ 1,161,947	\$ 1,212,263	\$ 1,331,532	9.84%
Capital Outlay Detail				
			\$ -	
Total Capital Outlay			\$ -	

CITY OF JEFFERSON
BUDGET REQUEST AND JUSTIFICATION FORM
PARKS & RECREATION

FY2011 Budget	FY2010 Actual	FY2012 Budget
PERSONAL SERVICES & EMPLOYEE BENEFITS		
1100 - Salaries and Wages		
Explanation/Item:		<u>Amount</u>
	9 Full Time Employees	319,414
<u>284,768</u>	<u>277,947</u>	Current Year Request: <u>319,414</u>
1101 - PT - Salaries and Wages		
Explanation/Item:		<u>Amount</u>
	After School/Summer Camp	135,158
	Athletics/Pool	80,655
	Swim Lessons/CPR/1st Aid	7,500
	Fields & Grounds	17,000
	Programs	9,360
<u>234,827</u>	<u>217,555</u>	Current Year Request: <u>249,673</u>
1300 - Overtime		
		<u>Amount</u>
		-
		Current Year Request: <u>-</u>
2100 - Group Insurance		
Explanation/Item:		<u>Amount</u>
	20% Increase	104,795
<u>76,793</u>	<u>64,228</u>	Current Year Request: <u>104,795</u>
2200 - FICA Expense		
Explanation/Item:		<u>Amount</u>
	7.65% of Salaries	24,435
	7.65% of PT Salaries	19,100
<u>39,749</u>	<u>36,831</u>	Current Year Request: <u>43,535</u>

CITY OF JEFFERSON
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PARKS & RECREATION

FY2011 Budget	FY2010 Actual	FY2012 Budget
2400 - Retirement Contributions		
Explanation/Item:		<u>Amount</u>
	6.9% of Salaries + 5% increase	18,796
<u>19,649</u>	<u>17,534</u>	Current Year Request: <u>18,796</u>
2700 - Workers' Compensation		
Explanation/Item:		<u>Amount</u>
	7% Increase	5,867
	PT Payroll	4,586
<u>16,585</u>	<u>14,456</u>	Current Year Request: <u>10,453</u>
<u>672,371</u>	<u>628,551</u>	TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS <u>\$ 746,666</u>

PROFESSIONAL & OTHER SERVICES

1200 - Professional Services		
Explanation/Item:		<u>Amount</u>
	Online Transactions and credit card charges have increased	5,000
	Website Maintenance	
	City Attorney	
<u>3,500</u>	<u>6,144</u>	Current Year Request: <u>5,000</u>
1300 - Exterminating Service		
Explanation/Item:		<u>Amount</u>
	Fire Ant Management - Same serviced used by Street Department to cover all facilities. This contract is cheaper than doing this in house.	2,750
<u>3,000</u>	<u>1,430</u>	Current Year Request: <u>2,750</u>

CITY OF JEFFERSON
 BUDGET REQUEST AND JUSTIFICATION FORM
 PARKS & RECREATION

FY2011 Budget	FY2010 Actual		FY2012 Budget
2100 - Janitorial Services			
Explanation/Item:		<u>Amount</u>	
		Several of the busiest buildings in the city are covered under this line item. The Jefferson Sports Complex and the Jefferson Civic Center see large amounts of traffic 7 days/week.	2,250
<u>2,250</u>	<u>1,304</u>	Current Year Request:	<u>2,250</u>
2110 - Refuse Collection Fees			
Explanation/Item:		<u>Amount</u>	
		Recreation Center, Hoschton Street, etc. Waste Pro marginally increases fees each year	2,600
<u>2,500</u>	<u>2,725</u>	Current Year Request:	<u>2,600</u>
2200 - R&M - Buildings			
Explanation/Item:		<u>Amount</u>	
		Child Care Administration	2,000 12,000
<u>15,000</u>	<u>38,043</u>	Current Year Request:	<u>14,000</u>
2201 - R&M - Equipment			
Explanation/Item:		<u>Amount</u>	
		Irrigation System Fields and Grounds	1,200 1,000
<u>5,600</u>	<u>5,082</u>	Current Year Request:	<u>2,200</u>
2202 - R&M - Vehicles			
Explanation/Item:		<u>Amount</u>	
		Child Care Administration	8,825 3,175
<u>12,000</u>	<u>7,246</u>	Current Year Request:	<u>12,000</u>

CITY OF JEFFERSON
BUDGET REQUEST AND JUSTIFICATION FORM
PARKS & RECREATION

FY2011 Budget	FY2010 Actual	FY2012 Budget
2203 - R&M - Pool		
Explanation/Item:		<u>Amount</u>
	Shade structures a dire need. These range between \$5,000 and \$7,000. Have been instructed from multiple pool companies that a complete overhaul of pump house electrical panel should be a high priority. Bids between \$1,000 and \$1,500. Remainder for chemicals.	12,500
<u>12,500</u>	<u>8,673</u>	Current Year Request: <u>12,500</u>
2212 - R&M - Tennis Courts		
Explanation/Item:		<u>Amount</u>
	Blossoming tennis program established in 2009 has made several needs known on a couple of courts. \$1,750 will aid in purchase of new nets, straps and fence repair.	1,750
<u>1,750</u>	<u>-</u>	Current Year Request: <u>1,750</u>
2300 - Rentals		
Explanation/Item:		<u>Amount</u>
	Field & Grounds Equipment	1,000
	Administration	3,500
	Toro Lease Payment	16,314
<u>4,500</u>	<u>4,739</u>	Current Year Request: <u>20,814</u>
2322 - Rental of Pool Phone		
Explanation/Item:		<u>Amount</u>
	The annual cost has been established.	700
<u>700</u>	<u>302</u>	Current Year Request: <u>700</u>
3100 - Property & Liability Insurance		
Explanation/Item:		<u>Amount</u>
	Auto	3,382
	Property	6,373
	Mobile Equipment	116
	Crime	163
	Public Officials	4,727
	General Liability	3,981
<u>18,742</u>	<u>13,654</u>	Current Year Request: <u>18,742</u>

CITY OF JEFFERSON
 BUDGET REQUEST AND JUSTIFICATION FORM
 PARKS & RECREATION

FY2011 Budget	FY2010 Actual		FY2012 Budget
3200 - Telephone			
Explanation/Item:			<u>Amount</u>
		Reflects Costs of Business Phone System for Jefferson Sports Complex and Cell for 9 Employees.	9,500
<u>9,000</u>	<u>8,246</u>	Current Year Request:	<u>9,500</u>
3201 - Postage			
Explanation/Item:			<u>Amount</u>
		Civic Center mailings, Activity Guides and General Postage	500
<u>500</u>	<u>-</u>	Current Year Request:	<u>500</u>
3300 - Advertising			
Explanation/Item:			<u>Amount</u>
		Child Care	1,750
		Administration	500
		Activity Guides (50% paid for by JRAB, 50% by JPRD)	1,750
		Activity Guide circulation will be increased as joint effort with Mainstreet Jefferson	
<u>4,000</u>	<u>2,693</u>	Current Year Request:	<u>4,000</u>
3500 - Travel			
Explanation/Item:			<u>Amount</u>
		Reimbursement for employees when forced to use personal vehicles	750
<u>1,000</u>	<u>886</u>	Current Year Request:	<u>750</u>
3501 - Day Camps			
Explanation/Item:			<u>Amount</u>
		Child Care	12,500
<u>11,750</u>	<u>11,236</u>	Current Year Request:	<u>12,500</u>

CITY OF JEFFERSON
BUDGET REQUEST AND JUSTIFICATION FORM
PARKS & RECREATION

FY2011 Budget	FY2010 Actual		FY2012 Budget
		3600 - Dues & Fees	
		Explanation/Item:	<u>Amount</u>
		Spring Baseball	420
		Spring Softball	90
		Soccer	1,500
		Adult Sports	1,200
		Basketball	1,200
		Track	500
		Swimming	1,500
		Dizzy Dean State Tournament Host Fees	4,000
		Football	900
		Officials	850
		NRPA	550
		GRPA	250
		Tournament Baseball/Softball	6,700
		Dizzy Dean District and State Tournament Entry Fees	4,000
<u>13,000</u>	<u>10,121</u>		<u>Current Year Request: 23,660</u>
		3700 - Education & Training	
		Explanation/Item:	<u>Amount</u>
		Child Care	3,250
		Administration	500
		Water Safety Instructor, Summer Camp and After School	
<u>1,600</u>	<u>1,495</u>		<u>Current Year Request: 3,750</u>
		3850 - Contract Labor	
		Explanation/Item:	<u>Amount</u>
		Officials	57,050
		Legacy	12,000
		Tournament Officials	10,000
		Stipends (Sea Dragons, Track Dragons & Cheer Dragons)	10,200
<u>84,250</u>	<u>75,092</u>		<u>Current Year Request: 89,250</u>
<u>207,142</u>	<u>199,111</u>	TOTAL PROFESSIONAL & OTHER SERVICES	<u>\$ 239,216</u>

CITY OF JEFFERSON
 BUDGET REQUEST AND JUSTIFICATION FORM
 PARKS & RECREATION

FY2011 Budget	FY2010 Actual	FY2012 Budget
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SUPPLIES AND OPERATING CHARGES

1100 - Office Supplies

Explanation/Item:	<u>Amount</u>
Child Care	775
Administration	2,700

<u>3,750</u>	<u>3,396</u> Current Year Request:	<u>3,475</u>
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1101 - Janitorial Supplies

Explanation/Item:	<u>Amount</u>
Includes all toilet paper, paper towels, dust mops, bleach, pine cleaner, disinfectant sprays, rubber gloves, napkins and any other toiletry for restrooms or concession stands at Jefferson Sports Complex.	6,500

<u>5,500</u>	<u>8,331</u> Current Year Request:	<u>6,500</u>
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1102 - Operating Supplies

Explanation/Item:	<u>Amount</u>
Child Care	36,750
Field & Grounds	1,000
Athletics - Administration	41,750

Temporary fences, portable mounds and team benches are in dire need of replacment. All were purchased originally in 2006. Purchase of a 42'x42' set of cheer mats is necessary to maximize programming at Civic Center. Child care includes all snacks and game equipment.

<u>74,200</u>	<u>72,316</u> Current Year Request:	<u>79,500</u>
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CITY OF JEFFERSON
BUDGET REQUEST AND JUSTIFICATION FORM
PARKS & RECREATION

FY2011 Budget	FY2010 Actual	FY2012 Budget
1112 - Concession		
Explanation/Item:		<u>Amount</u>
	Concession costs have also been factored into the program profit and loss statements. Concessions generate nearly \$100,000 for the department. The addition of concessions in the gymnasium, outdoor concession stand, city park and memorial stadium has created a need for an increase in inventory. Introduction of industrial grill, pretzel machine, deep fryer and cotton candy machine in 2011 saw us burn through 2011 concession line item in less than 7 months. Revenue will offset that but increasing this line item for 2012 will further increase revenue. Typical weekend grosses \$1,500-\$2,000 in concession sales.	51,000
<u>46,350</u>	<u>51,617</u>	Current Year Request: <u>51,000</u>
1201 - City Park & Curry Creek		
Explanation/Item:		<u>Amount</u>
	This line items has been reduced due to the landscaping agreement with Legacy Lawncare. \$500 will allow for repairs to City Park tee ball fields and any additional signage necessary at any park.	500
	Landscaping at Curry Creek, Gordon Street, City Park	
<u>500</u>	<u>1,783</u>	Current Year Request: <u>500</u>
1230 - Electricity		
Explanation/Item:		<u>Amount</u>
	Indoor and Outdoor energy costs at various Jefferson Recreation parks and the Jefferson Civic Center.	82,500
<u>85,000</u>	<u>76,116</u>	Current Year Request: <u>82,500</u>
1232 - Electricity - Pool		
Explanation/Item:		<u>Amount</u>
	The electricity at the pool is currently at a fairly established level.	5,250
<u>5,250</u>	<u>5,386</u>	Current Year Request: <u>5,250</u>

CITY OF JEFFERSON
BUDGET REQUEST AND JUSTIFICATION FORM
PARKS & RECREATION

FY2011 Budget	FY2010 Actual		FY2012 Budget
		1233 - Seed/Plants/Fertilizer	
		Explanation/Item:	<u>Amount</u>
		Pesticides, Sand, Gravel, Quick Dry, Chalk Administration	12,500 500
		This line item has been reduced due to transfer of lease payments for Toro field equipment to R&M Equipment.	
<u>16,300</u>	<u>12,675</u>	Current Year Request:	<u>13,000</u>
		1270 - Gasoline	
		Explanation/Item:	<u>Amount</u>
		Child Care	6,000
		Field & Grounds	2,500
		Athletics	1,000
<u>7,000</u>	<u>7,826</u>	Current Year Request:	<u>9,500</u>
		1290 - Water	
		Explanation/Item:	<u>Amount</u>
		Recreation Complex and restrooms at City Park & Gordon St.	4,000
		Civic Center	
<u>2,000</u>	<u>4,098</u>	Current Year Request:	<u>4,000</u>
		1600 - Small Equipment	
		Explanation/Item:	<u>Amount</u>
		Field & Ground	1,000
		Misc Equipment	900
		Jefferson Recreation was able to save for the purchase of a CCTV system. This line item will allow for the provision of routine supplies for that system. Fire alarm monitoring.	1,000
<u>1,900</u>	<u>4,257</u>	Current Year Request:	<u>2,900</u>
		1700 - Uniforms	
		Explanation/Item:	<u>Amount</u>
		Child Care	3,525
		Athletics - Administration	84,000
		increase due to increased enrollment in athletic programs	
<u>85,000</u>	<u>86,484</u>	Current Year Request:	<u>87,525</u>
<u>332,750</u>	<u>334,285</u>	TOTAL SUPPLIES AND OPERATING CHARGES	<u>\$ 345,850</u>

CITY OF JEFFERSON
 BUDGET REQUEST AND JUSTIFICATION FORM
 PARKS & RECREATION

FY2011 Budget	FY2010 Actual		FY2012 Budget
CAPITAL OUTLAY			
1000 - Property			
Itemization:			<u>Amount</u>
-	-	Current Year Request:	-
2000 - Machinery and Equipment			
Itemization:			<u>Amount</u>
	*	Current Year Request:	-
-	-		
-	-	TOTAL CAPITAL OUTLAY	\$ -
\$ 1,212,263	\$ 1,161,947	TOTAL EXPENDITURES FOR DEPARTMENT	\$ 1,331,532

CITY OF JEFFERSON
LIBRARY
BUDGET REQUEST AND JUSTIFICATION FORM

EXPENSES	FY2010 ACTUAL	FY2011 BUDGET	FY2012 BUDGET	% CHANGE
Operating:				
Personal Services and Employee Benefits	\$ 151,679	\$ 170,809	\$ 178,445	4.47%
Purchased/ Contracted Services	27,633	17,168	12,980	-24.39%
Supplies	49,651	50,780	55,960	10.20%
Total Operating	228,963	238,757	247,385	3.61%
Capital Outlay	-	-	-	0.00%
Total Overall Expenses	\$ 228,963	\$ 238,757	\$ 247,385	3.61%

Capital Outlay Detail

	\$ -
	-
Total Capital Outlay	\$ -

CITY OF JEFFERSON
BUDGET REQUEST AND JUSTIFICATION FORM
LIBRARY

FY2011 Budget	FY2010 Actual		FY2012 Budget
PERSONAL SERVICES & EMPLOYEE BENEFITS			
1100 - Salaries and Wages			
Explanation/Item:			<u>Amount</u>
		Full-time	91,592
		Part-time	32,150
		Competitive Market Adjustments	-
<u>124,654</u>	<u>112,918</u>	Current Year Request:	<u>123,743</u>
2100 - Group Insurance			
Explanation/Item:			<u>Amount</u>
		20% Increase	38,161
<u>29,668</u>	<u>24,287</u>	Current Year Request:	<u>38,161</u>
2200 - FICA Expense			
Explanation/Item:			<u>Amount</u>
		Full-time	7,007
		Part-time	2,460
		7.65% of Salaries	
<u>9,537</u>	<u>8,297</u>	Current Year Request:	<u>9,466</u>
2400 - Retirement Contributions			
Explanation/Item:			<u>Amount</u>
		6.90% of Salaries Plus a 20% Increase	6,586
<u>6,448</u>	<u>5,884</u>	Current Year Request:	<u>6,586</u>
2700 - Workers' Compensation			
Explanation/Item:			<u>Amount</u>
		Full-time	412
		Part-time	76
<u>502</u>	<u>293</u>	Current Year Request:	<u>489</u>
<u>170,809</u>	<u>151,679</u>	TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	<u>178,445</u>

CITY OF JEFFERSON
BUDGET REQUEST AND JUSTIFICATION FORM
LIBRARY

FY2011 Budget	FY2010 Actual	FY2012 Budget
PROFESSIONAL & OTHER SERVICES		
1200 - Professional Services		
Explanation/Item:		<u>Amount</u>
-	-	-
		Current Year Request: _____
		-
1300 - Exterminating Services		
Explanation/Item:		<u>Amount</u>
Pest Control (29.00 monthly)		
696	2,233	360
		Current Year Request: _____
		360
2200 - R&M - Buildings		
Explanation/Item:		<u>Amount</u>
Plumbing, heating, electrical etc...		
Pressure Washing		
increase in deductible		
9,000	20,414	5,000
		Current Year Request: _____
		5,000
2201 - R&M - Equipment		
Explanation/Item:		<u>Amount</u>
-	22	-
		Current Year Request: _____
		-
2215 - Maintenance Contracts		
Explanation/Item:		<u>Amount</u>
Copier Maintenance Contract		
Security Upgrade-JEMC Security System\		
\$25.95 per mth.		
812	-	960
		Current Year Request: _____
		960
2300 - Rentals		
Explanation/Item:		<u>Amount</u>
-	-	-
		Current Year Request: _____
		-

CITY OF JEFFERSON
 BUDGET REQUEST AND JUSTIFICATION FORM
 LIBRARY

FY2011 Budget	FY2010 Actual	FY2012 Budget
3100 - Property & Liability Insurance		
Explanation/Item:		<u>Amount</u>
	Property Insurance	
	Public Officials	
	General Liability	
	Crime	
<u>5,181</u>	<u>3,774</u>	Current Year Request: <u>5,181</u>
3200 - Telephone		
Explanation/Item:		<u>Amount</u>
	Land Line	
	Additional Dedicated Phone Line added for Security	
	Upgrade-\$52.40 per mth.	
<u>1,229</u>	<u>1,053</u>	Current Year Request: <u>1,229</u>
3201 - Postage		
Explanation/Item:		<u>Amount</u>
<u>100</u>	<u>84</u>	Current Year Request: <u>100</u>
3300 -Advertising		
Explanation/Item:		<u>Amount</u>
	Job Postings	
<u>150</u>	<u>53</u>	Current Year Request: <u>150</u>
3851 - Contract Labor		
Explanation/Item:		<u>Amount</u>
<u>-</u>	<u>-</u>	Current Year Request: <u>-</u>
<u>17,168</u>	<u>27,633</u>	TOTAL PROFESSIONAL & OTHER SERVICES <u>\$ 12,980</u>

CITY OF JEFFERSON
BUDGET REQUEST AND JUSTIFICATION FORM
LIBRARY

FY2011 Budget	FY2010 Actual	FY2012 Budget
SUPPLIES AND OPERATING CHARGES		
1100-Office Supplies		
Explanation/Item:		<u>Amount</u>
	Paper for copier, printer, ink cartridges etc...	
<u>2,500</u>	<u>3,322</u>	Current Year Request: <u>3,500</u>
		3,500
1101 -Janitorial Supplies		
Explanation/Item:		<u>Amount</u>
	Cleaning Supplies	
<u>800</u>	<u>910</u>	Current Year Request: <u>1,000</u>
		1,000
1102 - Operating Supplies		
Explanation/Item:		<u>Amount</u>
	New Children's Shelving Unit Book Supplies Programming Supplies	
<u>2,000</u>	<u>1,849</u>	Current Year Request: <u>4,000</u>
		4,000
1210 - Water		
Explanation/Item:		<u>Amount</u>
	\$30/ month X 12 months	
<u>480</u>	<u>273</u>	Current Year Request: <u>360</u>
		360
1230 - Electricity		
Explanation/Item:		<u>Amount</u>
<u>11,000</u>	<u>12,906</u>	Current Year Request: <u>13,000</u>
		13,000
1400 - Books and Periodicals		
Explanation/Item:		<u>Amount</u>
	Jackson County Board of Commissioners - Used for Books and Materials Only.	
	New Books, CDs, DVDs Decreased State Book Allowance	
<u>33,500</u>	<u>29,813</u>	Current Year Request: <u>33,500</u>
		33,500

CITY OF JEFFERSON
 BUDGET REQUEST AND JUSTIFICATION FORM
 LIBRARY

FY2011 Budget	FY2010 Actual	FY2012 Budget
1401 - Subscriptions and Publications		
Explanation/Item:		<u>Amount</u>
Various Subscriptions		
500	578	Current Year Request: <u>600</u> 600
1600 - Small Equipment & Tools		
Explanation/Item:		<u>Amount</u>
-	-	Current Year Request: <u>-</u> -
<u>50,780</u>	<u>49,651</u>	<u>\$ 55,960</u>
CAPITAL OUTLAY		
1000 - Property		
Itemization:		<u>Amount</u>
-	-	Current Year Request: <u>-</u> -
2000 - Machinery and Equipment		
Itemization:		<u>Amount</u>
-	-	Current Year Request: <u>-</u> -
<u>-</u>	<u>-</u>	<u>-</u>
TOTAL CAPITAL OUTLAY		
<u>-</u>	<u>-</u>	<u>-</u>
\$ 238,757 \$ 228,963 TOTAL EXPENDITURES FOR DEPARTMENT		\$ 247,385

CITY OF JEFFERSON
 MAIN STREET
 BUDGET REQUEST AND JUSTIFICATION FORM

EXPENSES	FY2010 ACTUAL	FY2011 BUDGET	FY2012 BUDGET	% CHANGE
Operating:				
Personal Services and Employee Benefits	\$ 46,277	\$ 48,768	\$ 51,222	5.03%
Purchased/ Contracted Services	24,192	39,869	40,840	2.44%
Supplies	1,126	2,550	2,250	-11.76%
Other Costs	-	-	-	
Total Operating	71,595	91,187	94,312	3.43%
Capital Outlay	-	-	-	0.00%
Total Overall Expenses	71,595	91,187	94,312	3.43%

Capital Outlay Detail

\$	-
\$	-

Total Capital Outlay

CITY OF JEFFERSON
 BUDGET REQUEST AND JUSTIFICATION FORM
 MAIN STREET

FY2011 Budget	FY2010 Actual	FY2012 Budget
PERSONAL SERVICES & EMPLOYEE BENEFITS		
1100 - Salaries and Wages		
Explanation/Item:		<u>Amount</u>
	Current Salary	33,072
	Salary Adjustment	992
<u>33,079</u>	<u>32,250</u>	Current Year Request: <u>34,064</u>
2100 - Group Insurance		
Explanation/Item:		<u>Amount</u>
		12,015
<u>10,758</u>	<u>8,989</u>	Current Year Request: <u>12,015</u>
2200 - FICA Expense		
Explanation/Item:		<u>Amount</u>
	7.65% of payroll	2,606
<u>2,531</u>	<u>2,316</u>	Current Year Request: <u>2,606</u>
2400 - Retirement Contributions		
Explanation/Item:		<u>Amount</u>
		2,449
<u>2,283</u>	<u>2,556</u>	Current Year Request: <u>2,449</u>
2700 - Workers' Compensation		
Explanation/Item:		<u>Amount</u>
		87
<u>117</u>	<u>166</u>	Current Year Request: <u>87</u>
<u>48,768</u>	<u>46,277</u>	TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS <u>51,222</u>

CITY OF JEFFERSON
BUDGET REQUEST AND JUSTIFICATION FORM
MAIN STREET

FY2011 Budget	FY2010 Actual	FY2012 Budget
PROFESSIONAL & OTHER SERVICES		
1200 - Professional Services		
Explanation/Item:		<u>Amount</u>
	Web.com	300
	Mural Maintenance	300
	Storage (stinky room stuff)	?
<u>600</u>	<u>143</u>	Current Year Request: <u>600</u>
2201 - R&M - Equipment		
Explanation/Item:		<u>Amount</u>
	Computer Repair	500
<u>500</u>	<u>-</u>	Current Year Request: <u>500</u>
2202 - R&M - Vehicles		
Explanation/Item:		<u>Amount</u>
	Oil Changes	125
	Tires	200
<u>325</u>	<u>-</u>	Current Year Request: <u>325</u>
3100 - Property & Liability Insurance		
Explanation/Item:		<u>Amount</u>
		1,365
<u>1,365</u>	<u>994</u>	Current Year Request: <u>1,365</u>
3200 - Telephone		
Explanation/Item:		<u>Amount</u>
	Landline	450
	Cell Phone	800
<u>1,230</u>	<u>858</u>	Current Year Request: <u>1,250</u>

CITY OF JEFFERSON
BUDGET REQUEST AND JUSTIFICATION FORM
MAIN STREET

FY2011 Budget	FY2010 Actual	FY2012 Budget
3201 - Postage		
Explanation/Item:		<u>Amount</u>
		200
<u>264</u>	<u>29</u>	Current Year Request: <u>200</u>
3300 - Advertising		
Explanation/Item:		<u>Amount</u>
	Ad - Farmer's Market	300
	Ad - Halloween Walk	250
	Ad - Christmas Events	500
	Living Jackson Advertising	1,275
	All other advertisement (Chamber of Commerce, etc)	95
	DDA Meetings Notices	120
	Canvas Banners: Special Events	1,500
	Banner-Promotion Events & Update Existing Banners	500
	Flyers - Printed (.17 color copy)	1,750
<u>6,290</u>	<u>3,536</u>	Current Year Request: <u>6,290</u>
3301 -Design Committee		
Explanation/Item:		<u>Amount</u>
	Downtown improvement Projects	1,000
	Kiosk	1,750
	Christmas Decorations	750
	Miscellaneous	500
<u>4,500</u>	<u>5,018</u>	Current Year Request: <u>4,000</u>
3302 - Promotion Committee		
Explanation/Item:		<u>Amount</u>
	Advertising (w/ CBD Businesses - Promotion for Downtown)	1,000
	Canvas Banners - Seasonal	1,500
	Downtown Improvements:	500
<u>3,000</u>	<u>1,103</u>	Current Year Request: <u>3,000</u>
3303 - Events		
Explanation/Item:		<u>Amount</u>
	Monthly Event (April-September) (\$250/event)	1,500
	Arbor Day 2012 (included in the JHTC budget for 2012)	-
	Georgia Cities Week Event	1,000
	Egg Hunt & Parade	1,000
	Downtown Movie Night -Fall	1,000
	Freedom Festival:	10,000
	Fireworks - 6,000, Misc - 4,000 (band, restrooms, stage, lights)	200
	Halloween Walk	2,000
	Downtown In December & Christmas Parade	2,000
<u>15,500</u>	<u>9,479</u>	Current Year Request: <u>15,200</u>

CITY OF JEFFERSON
BUDGET REQUEST AND JUSTIFICATION FORM
MAIN STREET

FY2011 Budget	FY2010 Actual	FY2012 Budget
3304 - Economic Restructuring		
Explanation/Item:		<u>Amount</u>
	Business Recruitment/ Design Services/ DCA Expenses	1,500
	DDA Expenses (Legal)	500
<u>2,000</u>	<u>946</u>	Current Year Request: <u>2,000</u>
3400 - Printing and Binding		
Explanation/Item:		<u>Amount</u>
-	-	Current Year Request: <u>-</u>
3500 - Travel		
Explanation/Item:		<u>Amount</u>
-	-	Current Year Request: <u>-</u>
3600- Dues & Fees		
Explanation/Item:		<u>Amount</u>
	JABA	150
	Chamber of Commerce (Membership/ Banquet/ Fees)	450
	National Main Street	250
	Georgia Downtown Association	250
	Sam's Club Membership	<u>35</u>
<u>1,270</u>	<u>633</u>	Current Year Request: <u>1,135</u>
3700 - Education & Training		
Explanation/Item:		<u>Amount</u>
	Geogia Downtown Conference	175
	DCA Classes	400
	Main Street Advance Class	200
	DDA Training-New Members	900
	Main Street Training (Lodging/ Food/ Etc)	600
	National Main Street Conference (Conference Fee Paid by NMS)	<u>1,200</u>
<u>3,025</u>	<u>1,195</u>	Current Year Request: <u>3,475</u>
3851 - Contract Labor		
Explanation/Item:		<u>Amount</u>

CITY OF JEFFERSON
BUDGET REQUEST AND JUSTIFICATION FORM
MAIN STREET

FY2011 Budget	FY2010 Actual		FY2012 Budget
	258	Current Year Request:	-
<u>39,869</u>	<u>24,192</u>	TOTAL PROFESSIONAL & OTHER SERVICES	<u>40,840</u>