

City of Jefferson
Projected Revenues and Other Sources
General Fund

Source of Revenue	FY2010 ACTUAL	FY2011 BUDGET	FY2012 BUDGET	% CHANGE
Millage Rate	6.398	6.398	6.398	
Current Real & Personal	2,760,761	2,545,000	2,545,000	0.00%
Motor Vehicle	179,375	175,000	175,000	0.00%
Total Property Taxes	<u>2,940,135</u>	<u>2,720,000</u>	<u>2,720,000</u>	<u>0.00%</u>
Intangible	6,713	5,000	7,000	40.00%
Real Estate Transfer	2,098	1,000	2,000	100.00%
Insurance Premium	205,907	212,000	206,000	-2.83%
Local Option Sales Tax	781,289	725,000	730,000	0.69%
Financial Institution	19,500	25,000	20,000	-20.00%
Payment in Lieu of Taxes	6,535	7,800	6,500	-16.67%
Alcoholic Beverage	182,972	185,000	185,000	0.00%
Excise	5,050	5,000	5,000	0.00%
Franchise Fees	1,082,047	1,000,000	1,050,000	5.00%
Total Other Taxes	<u>2,292,112</u>	<u>2,165,800</u>	<u>2,211,500</u>	<u>2.11%</u>
Police Fines, Fees, and Forfeitures	346,614	500,000	500,000	0.00%
Police Probation Fee	115,365	125,000	100,000	-20.00%
Police Accident Reports	769	500	1,000	100.00%
Library Fines	8,833	8,500	8,500	0.00%
Insurance Collection -Fire	2,717	6,500	-	-100.00%
General Business License	117,333	100,000	100,000	0.00%
Insurance Business License	14,116	11,500	11,500	0.00%
Museum Fees	5,936	5,000	5,500	10.00%
Recreation Fees	548,875	590,000	605,000	2.54%
Interest	315	-	-	
Rental Income (Civic Center, Club House)	79,336	80,000	97,000	21.25%
Rental Income (55 College Ave Property)	9,350	10,800	15,500	43.52%
Insurance Proceeds	61,362	-	-	
Main Street Events	2,345	3,000	3,500	16.67%
Tree Council Events	-	6,000	-	
Jackson County Library Aid	4,387	4,000	4,300	7.50%
Intergovernmental - City Schools (75% of tax bill cost)	5,613	6,000	6,000	0.00%
Contributions	2,166	-	-	
Miscellaneous	11,031	5,000	7,500	50.00%
Indirect Charges for Services W&S to General Fund	150,000	150,000	175,000	16.67%
Total Other	<u>1,486,462</u>	<u>1,611,800</u>	<u>1,640,300</u>	<u>1.77%</u>
Total Operating Revenues	<u>6,718,710</u>	<u>6,497,600</u>	<u>6,571,800</u>	<u>1.14%</u>
Other Financing Sources				
Transfer from Hotel/Motel	14,590	15,000	13,200	-12.00%
Transfer from Solid Waste	1,399	-	5,000	
Transfer from Impact Fees	20,000	-	-	
Sale of General Fixed Assets	4,553	7,500	7,500	0.00%
Budgeted Fund Balance	198,514	334,352	695,859	108.12%
Developer Contribution - Roads	-	350,000	-	
Total Other Financing Sources	<u>239,056</u>	<u>706,852</u>	<u>721,559</u>	<u>2.08%</u>
Total Revenues & Other Sources	<u>\$ 6,957,766</u>	<u>\$ 7,204,452</u>	<u>\$ 7,293,359</u>	<u>1.32%</u>

City of Jefferson
Summary of Expenditures & Other Uses
General Fund

General Fund Department	FY2010 ACTUAL	FY2011 BUDGET	FY2012 BUDGET <i>(Initial Figures)</i>	FY2012 BUDGET <i>City Manager Recommendation</i>	% CHANGE
Administration	501,525	658,256	723,505	681,429	3.52%
Police	1,702,940	1,830,745	1,965,106	1,904,923	4.05%
Fire	482,710	492,657	576,019	499,189	1.33%
Streets	719,784	839,211	975,436	888,981	5.93%
Civic Center	155,973	184,575	226,301	206,520	11.89%
Museum	93,559	115,249	116,287	115,250	0.00%
Parks and Recreation	1,161,947	1,212,263	1,367,242	1,331,532	9.84%
Tree Council	-	27,000	33,358	27,000	0.00%
Library	228,963	238,757	269,346	247,385	3.61%
Main Street	71,595	91,187	102,318	94,312	3.43%
	<u>5,118,996</u>	<u>5,689,900</u>	<u>6,354,918</u>	<u>5,996,521</u>	<u>5.99%</u>
Departmental Expenditures					
Other Expenditures					
Jackson County Aging Program	1,500	1,500	1,500	1,500	0.00%
Jefferson Historic Preservation Society	133	2,000	2,000	2,000	0.00%
Tree Council *Moved	75	-	-	-	
Certified Literate Program	1,850	1,849	1,849	1,849	0.00%
Total Other Expenditures	<u>3,558</u>	<u>5,349</u>	<u>5,349</u>	<u>5,349</u>	<u>0.00%</u>
Transfers To:					
Planning	17,000	83,500	83,500	40,885	-51.04%
General Government Capital Projects Fund	48,732	83,050	347,506	33,000	-60.26%
Grant Fund	100,618	-	-	-	
Debt Service Fund	763,132	1,341,653	1,310,803	1,217,604	-9.25%
Total Other Uses	<u>929,482</u>	<u>1,508,203</u>	<u>1,741,809</u>	<u>1,291,489</u>	<u>-14.37%</u>
Total Expenditures	<u>\$ 6,052,036</u>	<u>\$ 7,203,452</u>	<u>\$ 8,102,076</u>	<u>\$ 7,293,359</u>	<u>1.32%</u>

CITY OF JEFFERSON
 ADMINISTRATION
 BUDGET REQUEST AND JUSTIFICATION FORM

EXPENSES	FY2010 ACTUAL	FY2011 BUDGET	FY2012 BUDGET	% CHANGE
Operating:				
Personal Services and Employee Benefits	\$ 341,393	\$ 426,922	\$ 443,274	3.83%
Purchased/ Contracted Services	131,058	192,634	195,705	1.59%
Supplies	29,074	38,700	42,450	9.69%
Total Operating	501,525	658,256	681,429	3.52%
Capital Outlay	-	-	-	
Total Overall Expenses	501,525	658,256	681,429	3.52%

Capital Outlay Detail

Laptops for Council

Total Capital Outlay

\$ -

CITY OF JEFFERSON
BUDGET REQUEST AND JUSTIFICATION FORM
ADMINISTRATION

FY2011 Budget	FY2010 Actual	FY2012 Budget
PERSONAL SERVICES & EMPLOYEE BENEFITS		
1100 - Salaries and Wages		
Explanation/Item:		<u>Amount</u>
	5 Full-time employees	
	Adjustment for Ass. City Manager/City Clerk	289,528
	6 Council Members	
	.125% of Brenda Martin for cleaning	
<u>275,508</u>	<u>224,625</u>	Current Year Request: <u>289,528</u>
2100 - Group Insurance		
Explanation/Item:		<u>Amount</u>
	Full-time Employees/Council (11)	82,947
	Attorney & Judge (2)	14,756
	Retirees (1)	7,276
<u>105,401</u>	<u>80,895</u>	Current Year Request: <u>104,979</u>
2200 - FICA Expense		
Explanation/Item:		<u>Amount</u>
	Regular Wages	22,149
	7.65% of Salaries	
<u>21,077</u>	<u>16,758</u>	Current Year Request: <u>22,149</u>
2400 - Retirement Contributions		
Explanation/Item:		<u>Amount</u>
	Regular Wages	20,817
	5 Full-time employees	
	6 Council Members	
<u>19,011</u>	<u>18,309</u>	Current Year Request: <u>20,817</u>
2600 - Unemployment Insurance		
Explanation/Item:		<u>Amount</u>
		5,000
<u>5,000</u>	<u>-</u>	Current Year Request: <u>5,000</u>

CITY OF JEFFERSON
BUDGET REQUEST AND JUSTIFICATION FORM
ADMINISTRATION

FY2011 Budget	FY2010 Actual	FY2012 Budget
2700 - Workers' Compensation		
Explanation/Item:		<u>Amount</u>
	Regular Wages	801
<u>925</u>	<u>806</u>	Current Year Request: <u>801</u>
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<u>\$ 426,922</u>	<u>\$ 341,393</u>	<u>TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS \$ 443,274</u>

PROFESSIONAL & OTHER SERVICES

1200 - Professional Services		
Explanation/Item:		<u>Amount</u>
	Drug Screening	2,000
	Davidson, Hopkins & Alexander \$175 X 150hrs	26,250
	Annual Financial Audit	20,000
	Single Audit - New requirement due to value of grant received	6,000
	Actuarial Evaluation GASB 43 & 45 - New Requirement	3,500
	Municipal Code Corporation - Code Updates & Printing	5,000
	Jackson County Tax Comm (Tax Bills) \$ 1.50 per bill	8,000
	Rob Alexander (\$1,200 X 4) Municipal Court Judge	4,800
	Physical for Pre-employment - Human Resources	1,500
	Website	500
	Temp Help (\$10 X 200 hrs)	2,000
	TEA Grant Application	3,000
	Management Intern - Updates/GIS	7,500
	Continuing Disclosure Requirements - Bonds	2,500
	Gov Deals	2,000
	Document Destruction	500
	Miscellaneous/Council Projects	3,000
<u>97,050</u>	<u>68,444</u>	Current Year Request: <u>98,050</u>

1300 Exterminating Services		
Explanation/Item:		<u>Amount</u>
	Pest Control	500
<u>500</u>	<u>168</u>	Current Year Request: <u>500</u>

2200 - R&M - Buildings		
Explanation/Item:		<u>Amount</u>
	Electrical	
	Heat & Air	
	Plumbing	3,500
<u>5,500</u>	<u>6,612</u>	Current Year Request: <u>3,500</u>

CITY OF JEFFERSON
BUDGET REQUEST AND JUSTIFICATION FORM
ADMINISTRATION

FY2011 Budget	FY2010 Actual	FY2012 Budget
2201 - R&M - Equipment		
Explanation/Item:		<u>Amount</u>
	Unison Microcomputer Center	2,250
<u>2,250</u>	<u>1,198</u>	Current Year Request: <u>2,250</u>
2202 - R&M - Vehicles		
Explanation/Item:		<u>Amount</u>
	Maintenance - 1	1,250
<u>2,000</u>	<u>504</u>	Current Year Request: <u>1,250</u>
2300 - Rentals		
Explanation/Item:		<u>Amount</u>
	Cit Technology Fin Serv Inc (Copier)	6,500
<u>6,500</u>	<u>6,523</u>	Current Year Request: <u>6,500</u>
2400 - Maintenance Contracts		
Explanation/Item:		<u>Amount</u>
	Long Security	500
	QS1/Data System	
	Business License Maintenance	1,800
	Qtrly Software Maintenance	2,500
	AP Maintenance	2,100
	Payroll Maintenance	2,100
	Operating System Maintenance	550
	Remote Backup Service (\$30 X12) - Split with Water & Sewer	360
<u>9,910</u>	<u>7,359</u>	Current Year Request: <u>9,910</u>
3100 - Property & Liability Insurance		
Explanation/Item:		<u>Amount</u>
	Crime	
	Property	
	Public Officials	11,125
	Vehicle	
	General	
	5% Increase	
<u>11,122</u>	<u>7,580</u>	Current Year Request: <u>11,125</u>

CITY OF JEFFERSON
BUDGET REQUEST AND JUSTIFICATION FORM
ADMINISTRATION

FY2011 Budget	FY2010 Actual	FY2012 Budget
3200 - Telephone		
Explanation/Item:		<u>Amount</u>
	Windstream (\$475 X 12) Verizon	7,200
<u>6,700</u>	<u>5,085</u>	Current Year Request: <u>7,200</u>
3201 - Postage		
Explanation/Item:		<u>Amount</u>
		2,800
<u>2,800</u>	<u>2,362</u>	Current Year Request: <u>2,800</u>
3300 - Advertising		
Explanation/Item:		<u>Amount</u>
	Job Openings, Legal Ads, Bids, Elections	4,000
<u>5,000</u>	<u>558</u>	Current Year Request: <u>4,000</u>
3400 - Printing & Binding		
Explanation/Item:		<u>Amount</u>
	Special Projects Grant Applications Special Elections	2,450
<u>2,450</u>	<u>134</u>	Current Year Request: <u>2,450</u>
3600- Dues & Fees		
Explanation/Item:		<u>Amount</u>
	Jefferson Rotary Per CM Contract	800
	Jackson County Chamber of Commerce/ Banquet	1,575
	Municipal Judge Association	70
	NE GA Regional Commission (Based on Population)	9,500
	GMA	3,500
	GA City - County Mgmt Association	150
	GGFOA	50
	IIMC	50
	Municipal Clerks Association	50
	International City County Managers Association per CM Con.	1,000
	JCCHS Youth Apprenticeship	250
	GA Election Officials Association	75
<u>11,810</u>	<u>10,558</u>	Current Year Request: <u>17,070</u>

CITY OF JEFFERSON
BUDGET REQUEST AND JUSTIFICATION FORM
ADMINISTRATION

	FY2011 Budget	FY2010 Actual		FY2012 Budget
3700 - Education & Training				
Explanation/Item:			<u>Amount</u>	
GMA Conference Registration (5 Attendees)			3,000	
GMA Conference Hotel / Travel (5 Attendees)			5,000	
Mayors Day Registration (5 Attendees)			2,600	
Mayors Day Hotel / Travel (5 Attendees)			3,500	
City Manager's Association Fall & Winter Conference			2,000	
GGFOA Conference Registration - Finance			300	
GGFOA Conference Hotel - Finance			600	
Accounting Updates - Finance			500	
Clerks Training - Required Certification & Elections Cert.			900	
Clerks Training / Election Training (Super & Manager)			1,800	
Mileage Reimbursement/ Per Diem			3,000	
Leadership Jackson			700	
Ex. Assistant Training			500	
<u>24,342</u>	<u>11,176</u>		Current Year Request:	<u>24,400</u>
3850 - Poll Workers				
Explanation/Item:			<u>Amount</u>	
Special Election if Needed			1,200	
<u>1,200</u>	<u>-</u>		Current Year Request:	<u>1,200</u>
3851 - Contract Labor				
Explanation/Item:			<u>Amount</u>	
Lawn Care (Mowing) (Fertilizing & Landscaping)			3,500	
<u>3,500</u>	<u>2,797</u>		Current Year Request:	<u>3,500</u>
<u>\$ 192,634</u>	<u>\$ 131,058</u>	TOTAL PROFESSIONAL & OTHER SERVICES		<u>\$ 195,705</u>

SUPPLIES AND OPERATING CHARGES

1100 - Office Supplies				
Explanation/Item:			<u>Amount</u>	
Paper, pens, ink cartridges, note pads, ect.			6,250	
<u>7,000</u>	<u>5,050</u>		Current Year Request:	<u>6,250</u>

CITY OF JEFFERSON
BUDGET REQUEST AND JUSTIFICATION FORM
ADMINISTRATION

FY2011 Budget	FY2010 Actual	FY2012 Budget
1101 - Janitorial Supplies		
Explanation/Item:		<u>Amount</u>
		500
<u>500</u>	<u>341</u>	Current Year Request: <u>500</u>
1102 - Operating Supplies		
Explanation/Item:		<u>Amount</u>
	Calculators, hole punchers, first aid kits,	3,250
<u>4,000</u>	<u>1,403</u>	Current Year Request: <u>3,250</u>
1220 - Natural Gas		
Explanation/Item:		<u>Amount</u>
	Infinite Energy Inc	1,500
<u>1,500</u>	<u>785</u>	Current Year Request: <u>1,500</u>
1230 - Electricity		
Explanation/Item:		<u>Amount</u>
	Georgia Power	4,500
<u>4,500</u>	<u>3,833</u>	Current Year Request: <u>4,500</u>
1270 - Gasoline		
Explanation/Item:		<u>Amount</u>
	One Vehicle	1,250
<u>2,000</u>	<u>888</u>	Current Year Request: <u>1,250</u>
1290 - Water		
Explanation/Item:		<u>Amount</u>
		200
<u>200</u>	<u>126</u>	Current Year Request: <u>200</u>

CITY OF JEFFERSON
POLICE
BUDGET REQUEST AND JUSTIFICATION FORM

EXPENSES	FY2010 ACTUAL	FY2011 BUDGET	FY2012 BUDGET	% CHANGE
Operating:				
Personal Services and Employee Benefits	\$ 1,407,731	\$ 1,519,036	\$ 1,596,923	5.13%
Purchased/ Contracted Services	152,883	140,969	137,000	-2.82%
Supplies	120,041	138,740	142,000	2.35%
Other Costs	22,285	32,000	29,000	-9.38%
Total Operating	1,702,940	1,830,745	1,904,923	4.05%
Capital Outlay	-			
Total Overall Expenses	\$ 1,702,940	\$ 1,830,745	\$ 1,904,923	4.05%

Capital Outlay Detail

*Capital Request is found in Capital Improvements Program Budget

Total Capital Outlay

CITY OF JEFFERSON
BUDGET REQUEST AND JUSTIFICATION FORM
POLICE

FY2011 Budget	FY2010 Actual	FY2012 Budget
PERSONAL SERVICES & EMPLOYEE BENEFITS		
1100 - Salaries and Wages		
Explanation/Item:		<u>Amount</u>
	27 employees	1,001,924
<u>977,314</u>	<u>939,937</u>	Current Year Request: <u>1,001,924</u>
1300 - Overtime		
Explanation/Item:		<u>Amount</u>
	To Cover Court Time, Short Shifts, Holidays and Special Events	65,000
<u>80,000</u>	<u>75,604</u>	Current Year Request: <u>65,000</u>
2100 - Group Insurance		
Explanation/Item:		<u>Amount</u>
	Full-time Employees	316,838
	Retirees	21,828
		-
<u>282,148</u>	<u>230,762</u>	Current Year Request: <u>338,666</u>
2200 - FICA Expense		
Explanation/Item:		<u>Amount</u>
	Regular Payroll	76,647
	Overtime	4,973
<u>80,885</u>	<u>73,228</u>	Current Year Request: <u>81,620</u>
2400 - Retirement Contributions		
Explanation/Item:		<u>Amount</u>
	6.9% of payroll + 5 %	72,038
<u>71,613</u>	<u>67,906</u>	Current Year Request: <u>72,038</u>

CITY OF JEFFERSON
BUDGET REQUEST AND JUSTIFICATION FORM
POLICE

FY2011 Budget	FY2010 Actual	FY2012 Budget
2600 - Unemployment Insurance		
Explanation/Item:		<u>Amount</u>
		5,000
<u>5,000</u>	-	Current Year Request: <u>5,000</u>
2700 - Workers' Compensation		
Explanation/Item:		<u>Amount</u>
		32,675
<u>22,076</u>	<u>20,294</u>	Current Year Request: <u>32,675</u>
<u>1,519,036</u>	<u>1,407,731</u>	TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS \$ <u>1,596,923</u>

PROFESSIONAL & OTHER SERVICES

1200 - Professional Services		
Explanation/Item:		<u>Amount</u>
Hospital Testing on Rape Cases, Drug Testing, Random Employee Drug Testing, Pre-employment Drug Testing, Expenses for City Judge, Solicitor and Translator, Promotional Testing, Psyche Evaluations, State Certification, and Web-site Maintenance.		18,500
<u>19,000</u>	<u>34,155</u>	Current Year Request: <u>18,500</u>
1201 - Animal Control Vet Service		
Explanation/Item:		<u>Amount</u>
Fees for Animal Turned into Commerce and Euthanization		7,280
<u>7,500</u>	<u>7,632</u>	Current Year Request: <u>7,280</u>

CITY OF JEFFERSON
BUDGET REQUEST AND JUSTIFICATION FORM
POLICE

FY2011 Budget	FY2010 Actual	FY2012 Budget
1300 - Exterminating Services		
Explanation/Item:		<u>Amount</u>
		720
<u>720</u>	<u>403</u>	Current Year Request: <u>720</u>
2200 - R&M - Buildings		
Explanation/Item:		<u>Amount</u>
	General up keeping of antiquated building	8,000
<u>8,000</u>	<u>6,316</u>	Current Year Request: <u>8,000</u>
2201 - R&M - Equipment		
Explanation/Item:		<u>Amount</u>
	Repair and Maintenance of Department Equipment, Computers, Fax Machine, Etc.	8,500
<u>9,000</u>	<u>6,944</u>	Current Year Request: <u>8,500</u>
2202 - R&M - Vehicles		
Explanation/Item:		<u>Amount</u>
	Oil Changes- Yearly Transmission Flushings Tires Re-paint and Striping of Police Fleet Yearly Upkeep Cost i.e. Brakes, Wiper Blades, Tune-ups, Et	39,000
<u>40,000</u>	<u>36,178</u>	Current Year Request: <u>39,000</u>
3100 -Liability Insurance		
Explanation/Item:		<u>Amount</u>
	Crime Mobile Equipment Property Vehicle Law Enforcement Liability Police Animal Mortality General Liability	30,000
<u>31,049</u>	<u>23,395</u>	Current Year Request: <u>30,000</u>

CITY OF JEFFERSON
BUDGET REQUEST AND JUSTIFICATION FORM
POLICE

FY2011
Budget

FY2010
Actual

FY2012
Budget

CITY OF JEFFERSON
 BUDGET REQUEST AND JUSTIFICATION FORM
 POLICE

FY2011 Budget	FY2010 Actual		FY2012 Budget
3200 - Telephone			
Explanation/Item:			<u>Amount</u>
		Landline	8,000
		Cell Phone	4,500
<u>12,500</u>	<u>14,299</u>	Current Year Request:	<u>12,500</u>
<hr/>			
3201 - Postage			
Explanation/Item:			<u>Amount</u>
			1,000
<u>1,200</u>	<u>610</u>	Current Year Request:	<u>1,000</u>
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3300 - Advertising			
Explanation/Item:			<u>Amount</u>
		Business Cards and Advertising for Police Openings	1,000
<u>1,000</u>	<u>-</u>	Current Year Request:	<u>1,000</u>
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3500 - Travel			
Explanation/Item:			<u>Amount</u>
			-
<u>-</u>	<u>-</u>	Current Year Request:	<u>-</u>
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CITY OF JEFFERSON
BUDGET REQUEST AND JUSTIFICATION FORM
POLICE

FY2011 Budget	FY2010 Actual	FY2012 Budget
3600 - Dues & Fees		
Explanation/Item:		<u>Amount</u>
	Memberships in Local, State, and Federal Organizations i.e. Rotary, IACP, GACP, Etc.	2,000
<u>2,000</u>	<u>1,179</u>	Current Year Request: <u>2,000</u>
3700 - Education & Training		
Explanation/Item:		<u>Amount</u>
	Training Travel Associated with Training	8,500
<u>9,000</u>	<u>9,171</u>	Current Year Request: <u>8,500</u>
3852 - Contract Labor - Jimmy Reynold		
Explanation/Item:		<u>Amount</u>
	<u>12,601</u>	Current Year Request: <u>-</u>
<u>140,969</u>	<u>152,883</u>	TOTAL PROFESSIONAL & OTHER SERVICES <u>\$ 137,000</u>
SUPPLIES AND OPERATING CHARGES		
1100 - Office Supplies		
Explanation/Item:		<u>Amount</u>
	File Folder, Video Tapes, Envelopes, Pens, Pencils, Diskettes, Storage Boxes, and Paper	7,000
<u>7,000</u>	<u>6,679</u>	Current Year Request: <u>7,000</u>
1101 - Janitorial Supplies		
Explanation/Item:		<u>Amount</u>
	Paper Towels, Toilet Tissue, Trash Bags, Cleaning Materials, Etc.	3,000

CITY OF JEFFERSON
BUDGET REQUEST AND JUSTIFICATION FORM
POLICE

FY2011 Budget	FY2010 Actual	FY2012 Budget
3,000	5,649	3,000
Current Year Request:		

CITY OF JEFFERSON
 BUDGET REQUEST AND JUSTIFICATION FORM
 POLICE

FY2011 Budget	FY2010 Actual	FY2012 Budget
1102 - Operating Supplies		
Explanation/Item:		<u>Amount</u>
	Ammunition, Crime Scene Supplies, First Aid Kits, Citation Books	11,000
<u>12,000</u>	<u>8,626</u>	Current Year Request: <u>11,000</u>
1210 - Water		
Explanation/Item:		<u>Amount</u>
	\$20 X 12 Months	240
<u>240</u>	<u>222</u>	Current Year Request: <u>240</u>
1220 - Natural Gas		
Explanation/Item:		<u>Amount</u>
		2,760
<u>3,500</u>	<u>1,651</u>	Current Year Request: <u>2,760</u>
1230 - Electricity		
Explanation/Item:		<u>Amount</u>
		12,000
<u>12,000</u>	<u>11,829</u>	Current Year Request: <u>12,000</u>
1270 - Gasoline		
Explanation/Item:		<u>Amount</u>
		82,500
<u>75,000</u>	<u>64,097</u>	Current Year Request: <u>82,500</u>

CITY OF JEFFERSON
 BUDGET REQUEST AND JUSTIFICATION FORM
 POLICE

FY2011 Budget	FY2010 Actual	FY2012 Budget
1600 - Small Equipment		
Explanation/Item:		<u>Amount</u>
	Toner cartridges, worn out printers, replacement computers	4,500
<u>5,000</u>	<u>2,000</u>	Current Year Request: <u>4,500</u>
1700 - Uniforms		
Explanation/Item:		<u>Amount</u>
	28 Employees, \$500 Per Year Bullet Proof Vests, Badges Epilets, Etc	17,000
<u>17,000</u>	<u>15,950</u>	Current Year Request: <u>17,000</u>
3221 - Investigations		
Explanation/Item:		<u>Amount</u>
		2,000
<u>4,000</u>	<u>3,338</u>	Current Year Request: <u>2,000</u>
<u>138,740</u>	<u>120,041</u>	<u>\$ 142,000</u>
TOTAL SUPPLIES AND OPERATING CHARGES		
CAPITAL OUTLAY		
1000 - Property		
Itemization:		<u>Amount</u>
		-
<u>-</u>	<u>-</u>	Current Year Request: <u>-</u>

CITY OF JEFFERSON
 BUDGET REQUEST AND JUSTIFICATION FORM
 POLICE

FY2011 Budget	FY2010 Actual		FY2012 Budget
2000 - Machinery and Equipment			
Itemization:			<u>Amount</u>
-	-	Current Year Request:	-
-	-	TOTAL CAPITAL OUTLAY	-
OTHER COSTS			
1001 - Custody of Prisoners - Jackson			
Itemization:			<u>Amount</u>
			29,000
32,000	22,285	Current Year Request:	29,000
32,000	22,285	TOTAL CAPITAL OUTLAY	29,000
\$ 1,830,745	\$ 1,702,940	TOTAL EXPENDITURES FOR DEPARTMENT	\$ 1,904,923

CITY OF JEFFERSON
 FIRE
 BUDGET REQUEST AND JUSTIFICATION FORM

EXPENSES	FY2010 ACTUAL	FY2011 BUDGET	FY2012 BUDGET	% CHANGE
Operating:				
Personal Services and Employee Benefits	\$ 265,267	\$ 292,389	\$ 292,389	0.00%
Purchased/ Contracted Services	96,379	103,368	106,100	2.64%
Supplies	121,064	96,900	100,700	3.92%
Total Operating	482,710	492,657	499,189	1.33%
Capital Outlay	-			
Total Overall Expenses	\$ 482,710	\$ 492,657	\$ 499,189	1.33%

Capital Request is found in Capital Improvements Budget

Capital Outlay Detail

Total Capital Outlay

CITY OF JEFFERSON
BUDGET REQUEST AND JUSTIFICATION FORM
FIRE

FY2011 Budget	FY2010	FY2012 Budget
PERSONAL SERVICES & EMPLOYEE BENEFITS		
		<u>Amount</u>
1100 - Salaries and Wages		
Explanation/Item:		
	Department has 40 members	
	Responses to emergency situations	
	Department training/Weekly Training	
	Current Staffing - Two firefighters twelve hours a day	245,600
		-
		-
<u>245,600</u>	<u>224,437</u>	Current Year Request: <u>245,600</u>
2100 - Group Insurance		
Explanation/Item:		
		<u>Amount</u>
		-
		-
		Current Year Request: <u>-</u>
2101 - Health and Safety		
Explanation/Item:		
	Annual physicals	
	Annual SCBA fit testing	
		14,000
<u>13,000</u>	<u>12,968</u>	Current Year Request: <u>14,000</u>
2200 - FICA Expense		
Explanation/Item:		
	7.65% of Salaries and Wages	
		18,789
<u>18,789</u>	<u>17,170</u>	Current Year Request: <u>18,789</u>

CITY OF JEFFERSON
BUDGET REQUEST AND JUSTIFICATION FORM
FIRE

FY2011 Budget	FY2010	FY2012 Budget
2401 - Fireman Pension Fund		
Explanation/Item:		<u>Amount</u>
	Currently twenty of the forty members qualify \$180.00 per member per year	
<u>3,000</u>	<u>1,639</u>	Current Year Request: <u>3,600</u> <u>3,600</u>
2700 - Workers' Compensation		
Explanation/Item:		<u>Amount</u>
<u>12,000</u>	<u>9,053</u>	Current Year Request: <u>8,250</u> <u>8,250</u>
<u>292,389</u>	<u>265,267</u>	TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS \$ <u>290,239</u>
PROFESSIONAL & OTHER SERVICES		
1200 - Professional Services		
Explanation/Item:		<u>Amount</u>
	Firehouse Software - Renewal Fees Computer software updates	
<u>3,000</u>	<u>1,568</u>	Current Year Request: <u>2,500</u> <u>2,500</u>
1300 - Exterminating Services		
Explanation/Item:		<u>Amount</u>
	Monthly pest control for two fire stations	
<u>800</u>	<u>696</u>	Current Year Request: <u>800</u> <u>800</u>
2200 - R&M - Buildings		
Explanation/Item:		<u>Amount</u>
	General maintenance for Station 11 and Station 12 Paint interior of the fire station bays	
<u>13,000</u>	<u>16,126</u>	Current Year Request: <u>14,000</u> <u>14,000</u>

CITY OF JEFFERSON
BUDGET REQUEST AND JUSTIFICATION FORM
FIRE

FY2011 Budget	FY2010	FY2012 Budget
2201 - R&M - Equipment		
Explanation/Item:		<u>Amount</u>
	Weather warning siren repair Maintenance on communication equipment - pagers. Small equipment repairs - saws, generators, etc.	
<u>12,000</u>	<u>10,886</u>	Current Year Request: <u>12,000</u>
2202 - R&M - Vehicles		
Explanation/Item:		<u>Amount</u>
	Maintenance on all department apparatus This includes two engines, two pickups, one ladder truck One service truck, one rehab truck, and two squads Most Vehicles are 11 Years Old or Older	
<u>27,000</u>	<u>34,817</u>	Current Year Request: <u>27,000</u>
3100 - Property & Liability Insurance		
Explanation/Item:		<u>Amount</u>
	Property Vehicle General Liability Mobile Equipment	
<u>18,368</u>	<u>12,474</u>	Current Year Request: <u>18,000</u>
3200 - Telephone		
Explanation/Item:		<u>Amount</u>
	Monthly landline phones for two stations DSL lines at both fire stations Monthly mobile phones	
<u>6,400</u>	<u>6,157</u>	Current Year Request: <u>7,500</u>
3201 - Postage		
Explanation/Item:		<u>Amount</u>
	Miscellaneous postage for mailing	
<u>500</u>	<u>147</u>	Current Year Request: <u>500</u>

CITY OF JEFFERSON
BUDGET REQUEST AND JUSTIFICATION FORM
FIRE

FY2011 Budget	FY2010	FY2012 Budget
3300 - Advertising		
Explanation/Item:		<u>Amount</u>
	Miscellaneous advertising for Fire Safety Day and announcements	
<u>300</u>	-	Current Year Request: <u>300</u>
3500 - Travel		
Explanation/Item:		<u>Amount</u>
	Moved \$1500 to Education and Training (travel associated with training)	
<u>2,000</u>	<u>326</u>	Current Year Request: <u>500</u>
3600 - Dues & Fees		
Explanation/Item:		<u>Amount</u>
	County Firefighters Association Fire Chiefs Association State Firefighters Association	
<u>6,000</u>	<u>3,175</u>	Current Year Request: <u>6,500</u>
3700 - Education & Training		
Explanation/Item:		<u>Amount</u>
	Fire Department Instructor Conference State Fire Training Center Jr. Program In House Training Materials and Activities Public Education Training Materials Travel Associated with Training School, day care, and church safety programs	
<u>14,000</u>	<u>10,007</u>	Current Year Request: <u>16,500</u>
<u>103,368</u>	<u>96,379</u>	TOTAL PROFESSIONAL & OTHER SERVICES <u>\$ 106,100</u>

CITY OF JEFFERSON
BUDGET REQUEST AND JUSTIFICATION FORM
FIRE

FY2011 Budget	FY2010	FY2012 Budget
SUPPLIES AND OPERATING CHARGES		
1100 - Office Supplies		
Explanation/Item:		<u>Amount</u>
	Miscellaneous office supplies Copy paper, etc.	
<u>2,000</u>	<u>2,067</u>	Current Year Request: <u>2,000</u>
1101 - Janitorial Supplies		
Explanation/Item:		<u>Amount</u>
	Miscellaneous cleaning supplies for both stations	
<u>1,700</u>	<u>1,022</u>	Current Year Request: <u>1,700</u>
1102 - Operating Supplies		
Explanation/Item:		<u>Amount</u>
	Miscellaneous hardware - parts Truck wash supplies, wax, etc. Air sample kits	
<u>7,500</u>	<u>6,283</u>	Current Year Request: <u>7,500</u>
1110 - Fireman's Dinner		
Explanation/Item:		<u>Amount</u>
	Annual firemen's dinner	
<u>1,800</u>	<u>2,384</u>	Current Year Request: <u>1,800</u>
1210 - Water		
Explanation/Item:		<u>Amount</u>
	\$100 X 12 Months	
<u>900</u>	<u>1,204</u>	Current Year Request: <u>1,200</u>

CITY OF JEFFERSON
BUDGET REQUEST AND JUSTIFICATION FORM
FIRE

FY2011 Budget	FY2010	FY2012 Budget
1220 - Natural Gas		
Explanation/Item:		<u>Amount</u>
10,000	6,130	Current Year Request: <u>10,000</u> 10,000
1230 - Electricity		
Explanation/Item:		<u>Amount</u>
Increased due to current rates		
14,000	17,638	Current Year Request: <u>15,500</u> 15,500
1270 - Gasoline		
Explanation/Item:		<u>Amount</u>
Increased to due projected fuel prices		
13,500	11,320	Current Year Request: <u>14,000</u> 14,000
1600 - Supplies and Tools		
Explanation/Item:		<u>Amount</u>
Masimo monitor Replacement fire hose Air Bag System Computers for apparatus Pagers		
22,000	27,109	Current Year Request: <u>24,000</u> 24,000
1700 - Uniforms		
Explanation/Item:		<u>Amount</u>
Turnout gear is approximately \$2,500 per set Daily Work Uniforms Cold weather gear T-shirts		
23,500	45,907	Current Year Request: <u>23,000</u> 23,000

CITY OF JEFFERSON
 BUDGET REQUEST AND JUSTIFICATION FORM
 FIRE

FY2011 Budget	FY2010		FY2012 Budget
<u>96,900</u>	<u>121,064</u>	TOTAL SUPPLIES AND OPERATING CHARGES	<u>\$ 100,700</u>
CAPITAL OUTLAY			
1000 - Property			<u>Amount</u>
Itemization:			
-	-	Current Year Request:	-
2500 - Other Equipment			<u>Amount</u>
Itemization:			
-	-	Current Year Request:	-
<u>-</u>	<u>-</u>	TOTAL CAPITAL OUTLAY	<u>-</u>
<u>\$ 492,657</u>	<u>\$ 482,710</u>	TOTAL EXPENDITURES FOR DEPARTMENT	<u>\$ 497,039</u>