



## City of Jefferson

147 Athens Street  
Jefferson, GA 30549

(706)367-5011

(706)367-5134

www.cityofjeffersonga.com



### Code Enforcement Complaint Form

<b>Your Information: Complaints will not be accepted without the following information.</b>			
<b>Name (Please Print):</b>			
<b>Address:</b>			
<b>City:</b>	<b>State:</b>	<b>Zip Code:</b>	
<b>Phone:</b>	<b>Email:</b>	<b>Fax:</b>	
<b>Violation Information:</b>			
<b>Name of parcel owner (if known):</b>			
<b>Address of violation or Assessor's Parcel Number:</b>			
<b>City:</b>	<b>State:</b>	<b>Zip Code:</b>	
<b>Type of Violation: Select all that apply.</b>			
<input type="checkbox"/> Damaged/dangerous building	<input type="checkbox"/> Noise: Dog Barking	<input type="checkbox"/> Failure to obtain permit	
<input type="checkbox"/> Zoning: use not authorized	<input type="checkbox"/> Noise: Violation of quiet hours	<input type="checkbox"/> Stagnant Water	
<input type="checkbox"/> Occupation of camper/RV	<input type="checkbox"/> Unlawful deposit/dumping	<input type="checkbox"/> Prohibited Commercial Vehicle	
<input type="checkbox"/> Outdoor storage of junk	<input type="checkbox"/> Building not secured	<input type="checkbox"/> Certificate of Appropriateness	
<input type="checkbox"/> Waste/Refuse/Garbage	<input type="checkbox"/> Weeds/grass > 16"	<input type="checkbox"/> Prohibited Sign	
<input type="checkbox"/> Junk Vehicle or Material	<input type="checkbox"/> Home Occupation Approval	<input type="checkbox"/> Sign Requirements	
<input type="checkbox"/> Premise Identification	<input type="checkbox"/> Business w/out License	<input type="checkbox"/> Sanitation	
<input type="checkbox"/> Other (Please explain): _____			
_____			
_____			
<b>Parcel Information:</b>			
<b>Is this property residential?</b>	<input type="checkbox"/> Single Family	<input type="checkbox"/> Duplex	<input type="checkbox"/> Multi-Family
<b>Is this property commercial?</b>	<input type="checkbox"/> Retail Sales	<input type="checkbox"/> Office	<input type="checkbox"/> Restaurant
<b>Is this unimproved land?</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
<b>Is there work currently in progress?</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
<b>Is the violation visible from a public roadway?</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
<b>Are there any loose pets at the site?</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
<b>Is the property located in a subdivision?</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
<b>Does the subdivision have an HOA?</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
<b>Signature:</b>			
Please sign:			Date:

\*By signing this document the complainant understands that he/she may be subpoenaed as a witness to the case.