



Land Disturbance Permit Requirements

Cities of Jefferson and Talmo

Effective January 1, 2019



The following application, along with any additional required documentation, may be submitted to Jefferson Planning & Development located 147 Athens Street, Jefferson, GA 30549. Plans and hydrology reports must be submitted in printed form for review purposes and can be submitted to the address above. If submitted separately, please make sure to identify the project the documentation is associated with by project name.

A land disturbance permit is required per Article 13 of the [Land Use Management Code](#), unless specifically exempt. Reviews of soil erosion plans are conducted by the Oconee River Soil and Water Conservation District.

Applications (including all required materials) are made to the Jefferson-Talmo Department of Planning and Development at 147 Athens Street, Jefferson, GA 30549 (Jefferson City Hall). Do not send plans or applications directly to the district; the agency will not accept them.

Although a separate Land Disturbance Permit is required, the permit process is merged and coordinated with the submission of development plans for issuance of a development permit, when required. Soil erosion and sedimentation control plans are therefore included in the full set of civil engineering plans submitted for a Development Permit.

Land Disturbance Permit Submission Requirements:

- ☐ Land Disturbance Permit application (included)
- ☐ City soil erosion fee: \$100 per disturbed acre. Make checks payable to City of Jefferson
- ☐ Local NPDES fee: \$40 per disturbed acre. Make checks payable to City of Jefferson
- ☐ Erosion, Sedimentation, and Pollution Control Checklist; Amended annually, be sure to use most recent version.
- ☐ Copy of Notice of Intent (NOI) filed online with the State Environmental Protection Division (EPD)
- ☐ Copy of receipt for payment to State for NPDES fees.
- ☐ Plans: 8 complete sets of plans if applying for a Development Permit; 3 sets of soil erosion, sedimentation, and pollution control plans if only applying for a Land Disturbance Permit.
- ☐ Hydrology Report: 2 printed copies and 1 electronic copy.
- ☐ Land disturbance bond: \$3000 per disturbed acre (Required prior to permit issuance, not at time of application)

Resubmission Requirements:

- ☐ Revised Erosion, Sedimentation and Pollution Control checklist
- ☐ Revised plans (see permit submission requirements listed above for required number of plans)
- ☐ Hydrology Report (if revised, 2 printed and 1 electronic)
- ☐ Resubmittal Fee after first resubmission: \$110 for second resubmission and any subsequent resubmission.



Land Disturbance Permit Application

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Date Applied: _____

Applicant and Property Owner Address and Contact Information

Applicant: _____	Property Owner: _____
Address: _____	Address: _____
_____	_____
Phone: _____	Phone: _____
Fax #: _____	Fax: _____
Email: _____	Email Address: _____

Project Information

Name of Project _____	
Contact Person: _____	Contact Number: _____
Proposed Use: _____	
Tax Map/Parcel: _____	Total Acreage: _____ Disturbed Acreage: _____
Property Address: _____	
Subdivision Name : _____	Existing Buildings? <input type="checkbox"/> Yes <input type="checkbox"/> No

Applicant's Signature

Note: Applicant must submit all required materials to be considered complete

FOR OFFICE USE ONLY:

Application Date: _____	Received By: _____
Application Fee: _____	Receipt #: _____